

Menominee Indian Tribe of Wisconsin Use of Tribal Flag and Great Seal Policy

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I. PURPOSE

The Tribal Seal and the Flag of the Menominee Nation represent the proud resolve, resiliency, and determination of the great people of the Menominee Indian Tribe, its long and rich history that predates Western civilization, its sustainable development and stewardship over its natural resources, and its sovereign control over its internal and external affairs. As such, this policy outlines the requirements regarding the proper display and use of the Tribal Flag and the Great Seal for the purpose of ensuring that they are accorded the proper respect and dignity they demand and deserve.

II. HISTORY AND DESCRIPTION OF THE GREAT SEAL

A. History of the Great Seal. The Great Seal of the Menominee Nation was designed by Wayne Wynos Sr. during a contest that was put on by the Tribe in 1979. The seal was adopted by Motion on July 5, 1979 by the Menominee Tribal Legislature as the official seal of the Menominee Indian Tribe.

B. Description of the Great Seal

1. Border. The Great Seal of the Menominee Nation shall be represented by two concentric circles, the exterior of which is bounded by a thick, medium-

red border and the interior by a thinner, black border. Centered at the top and aligned equidistantly within the concentric circles shall appear the words, "GREAT SEAL OF THE", while centered at the bottom and aligned equidistantly within the concentric circles shall appear the words, "MENOMINEE NATION". All words shall appear in a black, uppercase sans serif font, preferably Arial.

2. Thunderbird. Within the concentric circles and appearing toward the bottom of the innermost circle shall appear the Great Thunderbird. The red and black thunderbird represents a messenger between the Great Spirit, the people, and the environment.
 3. Reservation Boundary. Appearing above the Great Thunderbird's leading edge of its left wing, approximately on center of its median shoulder, shall appear the geopolitical boundary of Menominee County bounded by a thin, black exterior boundary. Toward the bottom-left of the interior boundary shall appear two small Pine trees, followed by five White Pine trees, followed by three Pine trees towards the right-most border of the boundary, the latter of which shall contain three white silhouettes. The interior border of the political boundary shall be medium-blue. The blue interior represents the ten township boundaries of the Reservation after the 1856 treaty.
 4. White Pine Cross-Section. Appearing above the Great Thunderbird's leading edge of its right wing, approximately on center of its median shoulder, shall appear a cross-section of a White Pine tree. The exterior boundary of the cross-section shall be black, while the interior shall be a light brown. The cross-section represents the logging industry, which has served as a major source of income and employment for the Menominee people.
- C. Official Representation of the Great Seal.** The official Great Seal shall, in all its official documents, appear in color or black-and-white as follows:



COLOR



BLACK & WHITE

D. Official Representation of the Menominee Nation Flag. The Menominee Nation Flag shall have a white background and bear the Great Seal, which may be embroidered, sewn, or stamped in color. On a standard 3 foot by 5 foot flag, the Great Seal shall be of 30 inches in diameter and be centered. The Menominee Nation Flag may be bounded by a gold fringe and include a gold cord and tassels if used indoors or at ceremonial functions. All weather flags, however, shall not include the fringe, cord and tassels.

III. USE OF THE GREAT SEAL AND THE MENOMINEE NATION FLAG

A. General Use by the Tribe and its Political Subdivisions. The Tribe, its branches, departments, programs, chartered entities, and any other political subdivision, may use and display the Great Seal and the Menominee Nation Flag for any official purpose and at any official function so long as the purpose or function is not inconsistent with the terms and conditions of this policy.

B. Required Use by the Tribe and its Political Subdivisions. The Tribe's departments and programs shall use the Great Seal and/or Menominee Nation Flag as required below:

1. A stamped impression, black-and-white or color version of the Great Seal shall be printed or affixed to motions, resolutions, and ordinances of the Menominee Tribal Legislature.
2. A color version of the Great Seal shall appear on the upper-left corner of all letterhead and stationary. Any department or program logo may also appear on said letterhead or stationary on the upper-right corner, but in no event shall the department or program logo exceed the dimensions of the Great Seal unless the department or program logo is displayed on the letterhead or stationary as a watermark.
3. The Menominee Nation Flag shall be displayed at all meetings of the Menominee Tribal Legislature, Special or General Council, and shall be displayed at the Annual Menominee Nation Pow-Wow.
4. The Menominee Nation Flag shall be prominently sewn or printed on the left arm of all Menominee Tribal Police and Conservation Warden uniforms.

C. General Use by Non-Tribal Entities. Any person, organization, partnership, or corporation not owned or operated by the Tribe may use the Great Seal and/or display the Menominee Nation Flag upon the express written permission of the Tribe. To request use of the Great Seal or Menominee Nation Flag, the person or the authorized representative of the organization, partnership, or corporation shall submit his/her request in writing to the Menominee

Indian Tribe of Wisconsin, Attn: Tribal Chairperson, P.O. Box 910, Keshena, WI 54135, or by facsimile to (715) 799-3373. The written request shall include, at a minimum, the following information:

1. Detailed description of the organization, partnership or corporation, or if the requestor is an individual, a brief biographical statement of the individual;
2. Detailed description of the location and function where the intended use is to occur;
3. Detailed description of any product, item, banner, billboard, or other object of any description intended to bear the Great Seal or the Menominee Nation Flag;
4. The anticipated profit to be made on the sale of the product upon which the Great Seal or the Menominee Nation Flag is to be affixed;
5. Length of time the use will occur and whether the use is a one-time use or continuous use request; and
6. Signature, printed name, official title (if applicable) and date of request.

D. General Terms and Conditions on the Use of the Great Seal and the Menominee Nation Flag

1. The Great Seal or the Menominee Nation Flag may be printed on business cards of officers, employees, and agents of the Tribe.
2. In no event shall the Great Seal or the Menominee Nation Flag be printed so small as to make the words, "GREAT SEAL OF THE MENOMINEE NATION", illegible.
3. In no event shall the Great Seal be obscured by any word or image, unless the Great Seal is being used as a watermark or other tasteful and artistic expression by an official, employee or agent of the Tribe on certificates, proclamations, web site, or other official production.
4. In no event shall the Great Seal or the Menominee Nation Flag be used in a manner that suggests the Menominee Indian Tribe of Wisconsin:
 - (a) Endorses or supports a candidate for political office or a political initiative without the express written permission of the Tribe;
 - (b) Endorses or supports the production, sale, or distribution of alcoholic beverages or pornographic material, or that endorses or supports the conduct of any activity that is illegal.
5. In no event shall the Great Seal or the Menominee Nation Flag be used for personal gain, and in no event shall the Great Seal or the Menominee Nation Flag be used by a person,

partnership, corporation or other organization for financial gain without the express written permission of the Tribe.

6. In no event shall the Great Seal or the Menominee Nation Flag be used as a part of or affixed to a costume or uniform not expressly authorized in this policy.

E. Special Requirements on Display and Disposition of the Menominee Nation Flag

1. The Menominee Nation Flag shall be flown at all facilities owned and/or operated by the Tribe at a minimum between the hours of 7:30 a.m. and 5:30 p.m. In no event shall the Menominee Nation Flag be flown before sunrise or retired after sunset; however, when a patriotic effect is desired, the flag may be displayed twenty-four hours a day if properly illuminated during the hours of darkness
2. The flag should not be displayed outdoors when the weather is inclement, except when an all weather flag is used.
3. If the flag is flown with the United States flag and/or the flag of the State of Wisconsin, it shall be flown lower than the United States flag but higher than the flag of the State of Wisconsin.
4. The flag should never be displayed upside down, except as a signal of dire distress in instances of extreme danger to life or property.
5. The flag should never touch anything beneath it, such as the ground, the floor, water, or merchandise.
6. The flag should never be carried flat or horizontally, but always aloft and free.
7. The flag should never be used as wearing apparel, bedding, or drapery. It should never be festooned, drawn back, nor up, in folds, but always allowed to fall free.
8. The flag should never be fastened, displayed, used, or stored in such a manner as to permit it to be easily torn, soiled, or damaged in any way.
9. The flag should never be used as a covering for a ceiling.
10. The flag should never have placed upon it, nor on any part of it, nor attached to it any mark, insignia, letter, word, figure, design, picture, or drawing of any nature.
11. The flag should never be used as a receptacle for receiving, holding, carrying, or delivering anything.
12. The flag should never be used for advertising purposes in any manner whatsoever. It should not be embroidered on such articles as cushions or handkerchiefs and the like, printed or otherwise impressed on paper napkin or boxes or anything that is designed for temporary use and discard.

Advertising signs should not be fastened to a staff or halyard from which the flag is flown.

13. The flag, when it is in such condition that it is no longer a fitting emblem for display, should be transferred to the custody of the Veterans of the Menominee Nation for proper disposition.
14. The flag shall be flown at half-staff at all facilities owned and operated by the Tribe by order of the Tribal Chairperson upon the death of a current or former member of the Menominee Tribal Legislature, Chief Justice, or other principal figures as a mark of respect to their memory. The flag shall be flown at half-staff for a period of 10 days from the date of death. For the purpose of this section, the term "half-staff" means the position of the flag when it is one-half the distance between the top and bottom of the staff.

F. Promotional Use of Great Seal and Flag

1. Departments, programs, and chartered entities that wish to purchase items bearing the Great Seal or the Menominee Nation Flag shall submit their requests to the Tribal Chairperson for his or her approval. The request shall include the following information:
 - (a) Detailed description of the location and function where the intended use is to occur;
 - (b) Detailed description of any product, item, banner, billboard, or other object of any description intended to bear the Great Seal or the Menominee Nation Flag;
 - (c) The anticipated profit to be made on the sale of the product upon which the Great Seal or the Menominee Nation Flag is to be affixed; and
 - (d) Length of time the use will occur and whether the use is a one-time use or continuous use request.
2. The Tribal Chairperson, or an office or an employee that he or she may designate, may obtain promotional items (e.g. flags, cups, pins, buttons, patches, stickers, etc.) bearing the Great Seal or the Menominee Nation Flag for distribution to departments, programs, chartered entities, or Tribal members, with or without a nominal fee.

IV. HISTORY

- A. Created.** Created by the Department of Administration on June 6, 2005.
- B. Approved by Committee.** Approved by the Governmental Affairs Committee on July 14, 2005.
- C. Approved by MTL.** Approved by the Menominee Tribal Legislature on July 21, 2005